## Fulton Bank | CASH MANAGEMENT

## **BOSS Online Banking – User Guide** Payments Details – Payment List View

BOSS Online Banking has enhanced the Payments List View and added the ability for users to view the Payment Details for all payment types.

**Note:** A user would need to add the additional column view – Payment Details, to view this information on their Payment List view.

## Adding the Payment Details column to the Payment List View

- Log into BOSS
- Click on Payments & Transfers
- Click on Payment Management
- Click the Toggle Menu icon in Payment List View

BOSS	Но	me Payments & Trans	sfers Fraud / Risk	Management	Reporting	Administration	n & Settings		Jeff Witmer Last Login: 05/20/2	2020 08:08 AM
Payment Co	enter							Add Widget		•
Payments L	ist View									*
Max display o	of info: 90 days Payment ⊕ t fields	Creation Date	Beneficiary	ámo.	Effective	Status	Balact Beason	🕀 D	O5/20/2020 10     Two Week Look a     Payment Met	
	Actions	Creation Date	Beneficiary	Amo	Effective	Status	Reject Reason	Payment Type	Payment Met	
6	View 👻	05/20/2020 08:59:33	The Fulton Bank	250.00	05/21/2020	Approved		Wire - Domestic	Wires	Cre

• Click the check box next to Payment Details

All Columns				
<ul> <li>Amount</li> </ul>	Approval Cutoff	Beneficiary	Beneficiary Account	Beneficiary Bank ID
Beneficiary Bank Name	Beneficiary ID	Clearing Method	Client Account Name	Comment
Confirmation Number	Contract ID	Created By	Creation Date	🔲 Credit / Debit
Credit / Debit Indicator	Credit Amount	Credit CCY	Credit Note Number	Currency
Customer Reference	bit Account Name	Debit Account Number	Debit Amount	Debit CCY
Debit Note Number	iplicate Reason	Effective Date	Entry Method	Exchange Rate
📄 File Name	Account	id Id	Indicative Amount	Indicative Rate
	Invoice Number	Last Action Time	Last Approver	Last Modified By
Modified Date	Payment Details	Payment Identifier	Payment Method	Payment Type
Possible Duplicate	🕑 Reject Reason	Result	Same Day ACH Payment	✓ Status
Template Code	Template Description	Transaction Date		
Update Cancel				

## Fulton Bank | CASH MANAGEMENT

• Click Update

The user will now see the new **Payment Detail** column added to their **Payment List View**.

OSS	Ho	me Payments & Trans	sfers Fraud / Ris	k Managemei	nt Reporting	Administration & Set	tings		Jeff Witmer Last Login: 05/20/2020 08:08 /
Payment C	Center							Add Widget	
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Max display	of info: 90 days w Payment ① ct fields	9 (Ĵ) ) Quick Entry ⊕ File Imp ▼	ort						Show Totals O 05/20/2020 02:52 PM Two Week Look Back *
	Actions	Creation Date	Beneficiary	Amo	Effective Date	Transaction Date	Possible Dupli	Payment Details	Duplicate Reason 🔅
	View 👻	05/20/2020 08:59:33	The Fulton Bank	250.00	05/21/2020	05/21/2020	No		
	View	05/20/2020 11:48:18	The Fulton Bank	250.00	05/20/2020	05/20/2020	Yes	<u></u>	This is not a duplicate
	View	05/20/2020 08:45:51	TEST WIRE	400.00	05/20/2020	05/20/2020	No		
	View	05/20/2020 08:29:20	TEST WIRE	200.00	05/20/2020	05/20/2020	No	-	
	View 👻	05/18/2020 10:54:07	Flat Stanley	2.00	05/18/2020	05/18/2020	No	Tesing payment details line 1 testing payment line details 2 testing payment details line 3 testing payment line detials 4	

**Note:** A user would need to include details within their payment to see this detail. If they do not include details with their payment the column will show "-". The details column will be included in any print out or export from the Payment List View.