Fulton Bank | CASH MANAGEMENT

BOSS Online Banking Guide

Wire Templates – Needs Repair Status

Please follow the step-by-step instructions on this user guide to correctly modify your template that is in a Needs Repair Status.

Accessing your Wire Templates in BOSS Online Banking

- 1. Log into BOSS Online Banking
- 2. Select the **Payments & Transfers** tab
- 3. Click on Payment Management

Fulton Bank	Home	Payments & Transfers	Fraud / Risk Management	Reporting	Administration & Settings	Resourc	e Page
Home		Payment Management Transfers Management					Add Widget
		Stop Payments Check Inquiry					

- 4. Scroll down to Template List View
- 5. Filter on Status > Needs Repair

Template List View							
④ Add a New Template ④ Manage Template Groups ④ File In	port				9 0	Show 6	Totals 17 AM
Filter Status	- Apply	Clear			Active Temp	ilates 🔻 💽 F	ilters
All Actions Template Code Te Entered View WIDETESTING WI Incomplete Needs Repair	Amount 150.00	Status Entered	Payment Type Wire - Domestic	Creation Date 01/20/2021 14:41:12	Schedule	Payment Method	*
Viewing 1-1 of 1 records Re-Approval Req Test Deleted Test Entered	iired	Display 50 V per page < Page 1 V of 1 >					of 1 >
Approve Unapprove Reject Test Needs Repa	r						

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6. In the **Actions** column, from the drop field select **Modify** next to your Wire Template that is in a Needs Repair Status

Template List View										
										Show Totals
🕀 Add a Nev	🕀 Add a New Template 💮 Manage Template Groups 💮 File Import 🗗 🖸 09/27/2024 12:48 PM									
Filter Seler Payment Ty	Filter Set As Default WIRES Image: Comparison of Compariso									Filters
	Actions	Template Code	Template Description	Beneficiary	Amount	Status	Payment Type	Creation Date	Schedule	Payment Met
	View 👻	FULTONWIRETEST	FULTON WIRE	The Fulton Bank	50.00	Approved	Wire - Domestic	05/08/2020 13:41:11		Wires
4		Delete								•
Viewing 1-1 o	of 1 records	Copy as Template						Display 10 🔹 per	page 🗸 Page	1 🔻 of 1 >
		Modify								
Approve	napp	Jnapprove	Delete							

7. Within your Template details, make the necessary modifications to your wire template

Please note: If a system upgrade has modified the necessary features of your existing wire template, it may be put into a "Needs Repair" status and will need to be modified and re-approved.

Beneficiary Information								
* Name Q The Fulton Bank	* Address Line 1 One Penn Square		Address Line 2					
* City Lancaster	* State	* Postal Code	Email	(1)				
* Account Number 2323232323	* Bank Code Type	Bank Entry Method Bank Code Look-up × •	* Bank Code Q 031301422 * FULTON BANK, NA LANCASTER, PA					
Amount Credit Amount 50.00 USD								

8. Click Save. Located at the bottom of the screen

Contact Information

If you would need further assistance with modifying your Wire Templates, please contact our Cash Management Team at:

Cash Management Services – 1.866.943.8739