

# BOSS Online Banking – User Guide

## Tab Separated Export Format

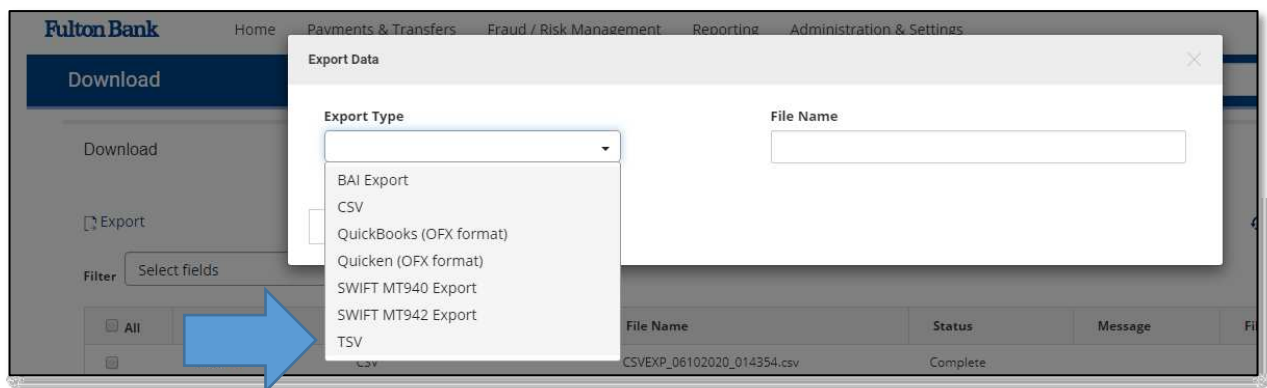
BOSS Online Banking has enhanced the Export Data information and has included the ability for users to export a Tab-separated value formatted export file.

### Creating a Tab Separate Export formatted file

- Log into BOSS
- Click on **Reporting**
- Click on **Download**
- Click **Export**



- Select Export Type **TSV**



- Select the **Output Content** and **Date** for your TSV export.

Export Data

Export Type: TSV

Output Content: Balances and Transactions

File Name: TSVEXP\_06292020\_075603

\* Date: 06/23/2020 - 06/29/2020

Exclude Header

Optional Fields

Create Export Cancel

**Option Fields** are available to help you filter on the desired detail you would need for your TSV export.

Optional Fields

Account Details: [Text Input]

Account Group: [Text Input]

Debit/Credit: [Dropdown Menu]

Transaction Type: [Text Input]

BAI Transaction Code: [Text Input]

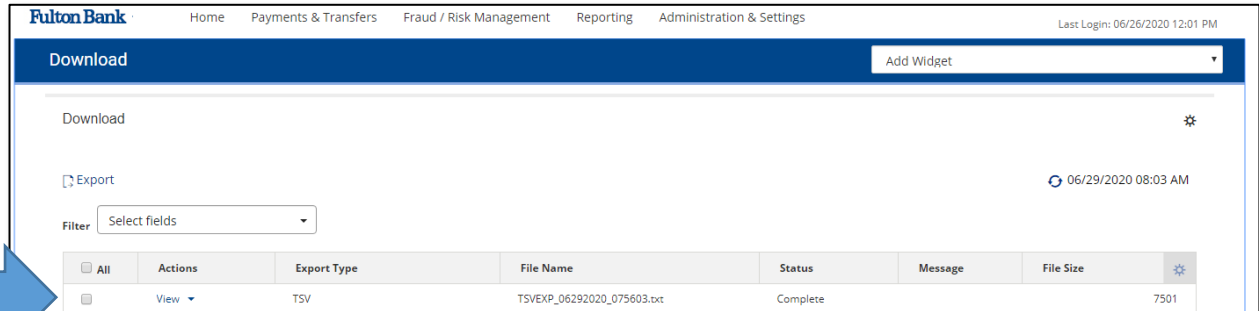
SWIFT Transaction Code: [Text Input]

Status: [Dropdown Menu]

Transaction Amount: is equal to [Text Input]

- Click **Create Export**

Your TSV export will be downloaded in the Download widget in BOSS.



The screenshot shows the 'Download' widget in the BOSS interface. The widget title is 'Download' and it includes an 'Add Widget' button. Below the title, there is an 'Export' button and a refresh icon with the timestamp '06/29/2020 08:03 AM'. A 'Filter' dropdown menu is set to 'Select fields'. Below the filter is a table with the following columns: All, Actions, Export Type, File Name, Status, Message, and File Size. The table contains one row with the following data: View, TSV, TSVEXP\_06292020\_075603.txt, Complete, and 7501. A blue arrow points to the first row of the table.

All	Actions	Export Type	File Name	Status	Message	File Size
<input type="checkbox"/>	View	TSV	TSVEXP_06292020_075603.txt	Complete		7501